

**City of Bristol, Connecticut  
Insurance Committee Meeting  
March 11, 2020**

A meeting of the Insurance Committee of the Board of Finance was held on March 11, 2020 in the 1<sup>st</sup> Floor Meeting Room of City Hall. The following were in attendance: Committee Members: John Smith, Ron Burns City: Diane Waldron, Robin Manuele and Mark Penney BOE: Jill Browne Lockton: Lisa Daley and Brenton Milardo

**1. Call to order.**

John called the meeting to order at 9:19 a.m.

**2. To discuss the City's Self Insured Workers' Compensation Program with PMA and to take any action as necessary.**

PMA was not present at the meeting, but provided the reports for review and distribution. John questioned if someone at the Board of Education reviews the information. Jill stated it would be Sam's office, however Kate will also be reviewing. John requested feedback from the review along with cause and action to mitigate. Diane questioned if the Board of Education has a Safety Committee, which it is believed they do not. Discussion was held on holding Department Heads more accountable, and having them report in the future on follow up action taken. Mark Penney stated with the new TPA he plans to have communication down to the lowest level and involve the supervisors, union stewards and Department Heads.

**3. Discussion of Workers' Compensation TPA Request for Proposal update and to take any action as necessary.**

John stated the new TPA will begin on July 1, 2020, there are items in the contract to discuss and finalize such as the medical management list to control the network and doctors.

**5. To discuss insurance requirements for independent contractors/ consultants and to take any action as necessary.**

*Carrie from Purchasing entered the meeting at 9:38 a.m. and left at 9:43 a.m.*

Jill stated this relates to the executive coaching for the Board of Education. Former Board of Education Administrators are not going to obtain their own insurance, it was discussed previously at the March 2019 Insurance Committee to have a waiver drafted, approved by the City's insurance carrier and implemented. The waiver has not been developed yet, so once that is done the BOE will forward it to the Comptroller's Office for review by Corporation Counsel and Mike Rivers. The BOE will be responsible for drafting the waiver.

**4. Discussion on the City's Health Insurance with Lockton Companies and to take any action as necessary.**

*Lockton entered the meeting at 9:43 a.m. and left at 10:17 a.m.*

Lisa and Brenton reviewed the year to date cost report thru January 2020, Lockton's budget projection for July 2020, City and BOE expenses for July 2020 and Stop Loss Marketing Results. The renewal projection at 8.3% using current data through November 2019 for medical and prescription, and remains flat for dental. Lockton is recommending renewing Stop Loss with Cigna at \$1 million, which has increased 8.5% to current fixed costs. The next closest bid of the 13 carriers for Stop Loss was TMS, but that increase was 34%, 7 of the carriers declined to bid.

**6. Adjournment.**

*Ron Burns made a motion to adjourn at 10:18 a.m.*

Respectfully Submitted,

*John Smith/jam*  
John Smith, Chairman